

# WebCM UPDATE

EFANE ROICC CONFERENCE  
21 January 2004

# Current Status of the system



- **System is up and functional**
- **NAVFAC ready to fund over \$500K in “improvements”**
- **New Report system is online and 30 reports will be ready by 30 January**
  - **Examples include**
    - **PCO LOG, Monthly Status report, Contract Status report**
- **Ability for contractor to generate Production and QA reports off-line and import them directly into WebCM is being tested and should be ready for use by the end of January.**
- **The Correspondence section has be revised to allow for easier input of documents**

# Expected Utilization

- All projects regardless of value (Construction and FSC) will be “built” in the WebCM system.
  - Will ensure accuracy of the database.
  - Will ensure all projects are available for Clients to view and report against.
- Use of Collaboration Capabilities
  - Expect the first six months that only large projects (MCON, OM&N over \$4.0 mil) will use most or all Collaborative capabilities
  - After six months expect all new MCON to be using the full Collaborative capabilities.
  - After six months expect most (75% or more) of OM&N projects would be using some (RFI, Daily Reports, or Submittals) of the Collaborative capabilities.

# WebCM Training

- All Offices will be able to have on site training
- The training will be conducted over two days with the following proposed schedule
  - AROICC's - 4 Hours
  - CONREPS/ET's - 3 Hours
  - 1102/ADMIN Staff - 2 hours
  - Advanced topics - 2 hours
- Each office will be contacted to tailor the training schedule to reflect actual requirements of the office
- A PowerPoint for introducing WebCM to Contractors has been generated and is ready for use

# WebCM Training Schedule (Proposed)



Dates	EFA	Locations
3 - 6 Feb CHES		PAX RIVER MD and Bethesda MD
10 - 13 Feb NE		EAST PA
17 - 20 Feb*	CHES	Dahlgren VA and Quantico VA
24 - 27 Feb*	CHES	Annapolis MD and NDW area
2 - 5 Mar* NE		Portsmouth NH and North Maine
9 - 12 Mar NE		ROICC NJ
16 - 19 Mar CT	NE	Newport RI and New London
23 - 24 Mar	CHES	Indian Head MD
30 Mar -2 Apr		Makeup For WebCM meeting

\* A WebCM team meeting will be conducted in this timeframe that I must attend. When the date is locked in the schedule will need to be changed.

# WebCM Training Agenda (Basic)

## BASIC (Cover with all groups)

Registration

Login

Navigation (Folder  
Structure)

Personal View

Add Document/Folder

# WebCM Training Agenda (ET/QA)

## ET/QA

Correspondence

Contract Information

Safety/Environmental

Daily Reports

(Noncompliance notice)

Photos

Contract Drawings

Contractor  
Information

# WebCM Training Agenda (AROICC)

## AROICC

RFI Form

PCO/Mod Forms

Daily Reports (Non-compliance)

Safety/Environmental

Submittals

Contract Drawings

Photos

Contract Information Form

Invoice Form and Routing

Correspondence

Brief Overview of reports



## 1102/Admin

PCO/Mod Forms

Invoice Form and  
Routing

Correspondence

Contract Information  
Form

Pre-Award

Sent for  
review(workflow)

Claims

Brief Overview of  
reports

## Advanced

Personal View  
(Customize the  
view)

Setting Alerts

Shortcuts links

Change Contact data

Building a Project

WebDAV

# Questions?



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